

## **Process for the Removal of local authority governors**

**Local authority governors** may be removed from office by the local authority that nominated them. The local authority must give written notice of the removal to the clerk to the governing body and to the governor concerned.

### **Procedure**

1. The governing body, the Cabinet Member for Education and Health Reform, the Local Member or the Corporate Director for Education and Young People's Services makes a formal written proposal to KCC Governor Appointments Panel (GAP) for removal of a local authority governor, giving reasons for the proposal.
2. Before the remainder of the procedure commences, the grounds for the removal request will be forwarded to the Director of Governance and Law who will advise on their legal soundness.
3. The proposal for removal is shared with the governor concerned, and he/she is provided with an opportunity to provide a written response.
4. A Panel of 3 elected Members is convened by GAP to consider the removal proposal and the governor response.
5. An investigation may be commissioned by the Panel if it feels it has insufficient evidence on which to base its decision.
6. A decision is reached and shared with the individual governor concerned and the governing body.
7. In the event of the removal being agreed, the individual is informed of their right of appeal.

### **Appeal**

1. Further information is sought and/or provided by either or both parties.
2. A Panel of 3 (previously uninvolved) elected Members is convened by GAP to consider the proposal, findings of the original hearing, and any additional information provided.
3. The Panel reaches a decision and shares it with the individual governor and the governing body.

*Local authority governors are automatically **disqualified** from continuing to serve if at any time they meet the grounds for disqualification*

These Guidelines were approved by Selection and Member Services Committee on 8 October 2014. They take into account changes arising from the Education Act 2002: specifically, the new School Governance (procedures) (England) Regulations 2014, the Education and Inspections Act 2006, and The School Governance (Constitution) (England) Regulations 2014.